

The meeting was called to order by Board President Steve Riback at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio
Mr. Ken Chiarella
Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Mr. Adi Nikitinsky
Mr. Andy Paluri
Mr. Steven Riback
Ms. Rupa Siegel
Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

STAFF PRESENT

Dr. Dori Alvich, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVES' PRESENT

Mr. Manan Shah

MEMBERS OF THE PUBLIC – approximately 93

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 14, 2020:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the municipality.

APPROVAL OF MINUTES

A motion was made by Mr. Chiarella and seconded by Mr. Tufano to approve the minutes for the Public Board of Education Organization Meeting, January 2, 2020. Motion carried with Ms. Arminio and Mr. Nikitinsky opposing.

A motion was made by Mr. Rutsky and seconded by Ms. Kolupanowich to approve the minutes for the Closed Session Meeting, January 2, 2020. Motion carried with Ms. Arminio abstaining.

A motion was made by Ms. DeMaio and seconded by Mr. Tufano to approve the minutes for the Public Board of Education Meeting, January 22, 2020. Motion carried with Ms. Arminio and Ms. Kolupanowich recusing.

A motion was made by Mr. Chiarella and seconded by Mr. Paluri to approve the minutes for the Closed Session Meeting, January 22, 2020. Motion carried with Ms. Arminio and Ms. Kolupanowich recusing.

STUDENT BOARD MEMBERS' REPORT

Mr. Shah reported that the Mayor's Youth Advisory Committee has arranged for motivational speaker Mr. Jeff Yalden to present to the freshmen and seniors on important topics such as stress management, the event is scheduled for this Friday. MTHS FBLA members that advanced to the State level have taken the online portion of the competition. The conference will be held March 18th through March 20th and the DECA State Competition will be held March 2nd and 4th. Lastly, Mr. Shah further reported that the MTHS Spanish Honor Society will be hosting a Dance-a-thon fundraiser on February 28, 2020.

PRESENTATIONS

SUPPORT STAFF OF THE YEAR

Dr. Alvich, Dr. Layman, Mr. Riback and Mr. Gorski congratulated the following staff members that have been awarded the Support Staff of the Year Award. Recipients of the award that were attendance were presented with a plaque.

Marta Lenczyk	Applegarth	Susanna Fortunato	Barclay Brook
Beverly Monasseri	Brookside	Reeshemah Zielinski	Central Office
Reeshemah Zielinski	Central Office	Diane Matthews	High School
Frank Hareslak	Middle School	Tami Goldstein	Mill Lake
Dina Urbano	Oak Tree	Steve Cohen	Transportation
Eric Pettersson	Woodland		

STUDENT RECOGNITION

Dr. Alvich, Dr. Layman, Mr. Riback and Mr. Gorski acknowledged and congratulated the following students for outstanding performance and presented each with a certificate:

American Legion Oratorical Competition

Ashnu Cassod	First Place
Dhriti Agrawal	Second Place
Raphael "Gabe" Toto	Second Place

Mr. Zachary Morolda, Supervisor of Applied Arts & Careers Technology, and Mr. Yale Snyder, recognized the following students for their outstanding performance and presented each with a certificate:

All State Wind Ensemble & Symphonics Band

Matthew Cipriaso	Alto Clarinet
Elizabeth Tota	Percussion
Riya Sharma	Percussion

Joshua Fabrivan Percussion

MTEA PRIDE PRESENTATION

Dr. Layman reported that the self-contained teachers at Mill Lake School hosted an Evening of Reading on January 13, 2020. Students and parents were invited to attend. Parents that attended the event participated in an educational PowerPoint utilizing reading terminology; strategies and useful information to guide them with reading at home with their children. Students engaged in read-out-louds; practice strategies and created bookmarks with their peers and siblings. Each child went home with a book which was provided through the MTEA grant funding. Ms. Ali Bartus, Teacher Mill Lake School presented a video slide presentation with highlights of the event.

HARASSMENT, INTIMIDATION AND BULLYING

Dr. Layman presented the Harassment, Intimidation and Bullying Bi-Annual Report. The reporting period was for July 1, 2019 through December 31, 2019. Dr. Layman indicated that there were 16 incidents reported during this period, a decrease of incidents from the last reporting period. Dr. Layman explained discipline and remediation plans for the offenders and described some of the preventative programs that the district participates in. The complete presentation will be posted on the district website.

COMMITTEE REPORTS

Ms. Jill DeMaio, Chairperson of the Curriculum Committee, reported that the committee met earlier this evening and reviewed Reading I & II documents.

Ms. Rupa Siegel, Chairperson of the Policy Committee, reported that the committee met on February 12, 2020 and reviewed the Four Functions of a Board of Education Member from New Jersey School Boards Association. Ms. Siegel shared those functions with the Board and members of the public. The committee reviewed the following and submitted them for full Board approval on the agenda this evening:

Policy 8420/Emergency Evacuation - Revised

Reaffirm:

Policy 1100/ District Organization; Policy & Reg. Job Descriptions; Policy 2270/Religion in the Schools; Policy 2310/ Pupil Grouping; Regulation 8420/Emergency and Non-Fire Evacuation Plan; Regulation 8420.2/ Bomb Threats and Policy 9280/Parent Conferences.

Mr. Paul Rutsky, Chairperson of the Finance Committee, reported that the committee met on February 12, 2020 and discussed the bond refunding. Mr. Rutsky reported that the refunding has been completed and it was more advantageous than expected. The committee also received an update on the 20/21 Budget. Mr. Rutsky further reported that Mr. Gorski presented the annual results of the Tuition Calculation Report A41/A42, which calculates Actual tuition rate per pupil. This Actual amount per pupil is then compared to what was budgeted and paid by Jamesburg. Mr. Gorski indicated that for the 18/19 school year Jamesburg overpaid their actual tuition charge by \$68,591.51. This brings the liability to over 1.5 million. The overpayment was less than what was anticipated because per pupil Actual tuition cost rose 5.12% compared with the previous year. A six million dollar increase in the 18/19 budget accounts for the unusual per pupil tuition increase and Mr. Gorski expects that the per pupil rates to decrease in the future.

Mr. Andy Paluri, Chairperson of the Educational Advocacy Committee, reported that the committee met on January 28th and reported the following:

The committee had a discussion regarding the Commissioner of Education's visit, adding that Dr. Alvich sent out a press release regarding that meeting. Mr. Paluri reported that Dr. Alvich and Mr. Gorski will plan a visit to Freehold Boro School District to meet with their administration and explore their overturned defeated referenda as well as the contribution of resources by the State to finance the project.

Mr. Paluri stressed the importance for the public to continue keeping pressure on the legislators and Governor to keep Monroe's underfunding issues at the forefront of their attention and hopefully encourage a Monroe specific line item in the 20/21 State Budget.

Next, Mr. Paluri reported that the committee revisited the consideration of a letter writing campaign to address underfunding in Monroe. Dr. Alvich and Mr. Gorski will present an updated draft letter at the next committee meeting.

The committee also discussed the topic of private investors giving money to the school district. Dr. Alvich advised that a board policy would have to be written and approved before moving forward with this option.

Lastly, Mr. Paluri reported that the committee would like administration to look into the possibility of having students meet with board members, and possibly be shared on Channel 28.

Ms. Kathy Kolupanowich, Chairperson of the Personnel Committee, reported that the committee met and discussed increasing the rate of pay for athletics events to make Monroe more comparable to other districts. Some of the positions to be increased the committee is considering are crowd control; ticket seller/collector; announcer; pitch counter; clock operator and videographer. Ms. Kolupanowich added that the positions and rate of pay are included on the agenda this evening.

Mr. Peter Tufano, Chairperson of the Building, Grounds & Transportation Committee, reported that the committee met and discussed the following:

The committee reviewed a copy of the current Integrated Pest Management Plan. Principals reviewed the plan and no recommendations for revisions were requested.

The committee also reviewed the bid results for the annual grounds care maintenance contract and concurred with administration's recommendation to award the project to the low bidder, Pleasant View Landscaping, Inc., who has been the successful low bidder in the district for the past several years and has performed the services adequately.

Committee members shared their opinions regarding the viability of modular buildings for classroom expansion as a cost-effective way to address the district overcrowding. However, the following statements were noted: durability of restroom fixtures, sinks, faucets, etc.; common areas were not addressed in the classroom trailers; and construction durability of the roofing. Some committee members expressed a desire to pursue modular buildings that are similar to Edison but with a higher quality of construction for the aforementioned items. The committee directed administration to prepare a resolution for a recommendation from the buildings, grounds and

transportation committee to the board to develop a Plan B option utilizing modular construction at various schools to address overcrowding.

Mr. Tufano further reported that committee members have expressed concern for long term liability of the infrastructure (roof, 1936 boiler, plumbing piping, etc.) at Applegarth School. The committee agreed that it would be highly challenging, disruptive and expensive to attempt renovations to the facility while it is occupied and therefore expressed a desire for administration to explore options for a potential modular building on the site to replace the building and/or conversion of the building to administration and special services facility, etc.

Ms. Arminio inquired if the committee discussed the possibility of including the infrastructure needs at Applegarth and the potential modular buildings for a new referendum. Ms. Arminio also inquired if there is consideration for construction of a new building on the Applegarth property. Mr. Riback stated that currently the committee is discussing the needs and they will need to direct administration to create a plan which would be acceptable to the buildings, grounds and transportation and finance committees and full Board.

Mr. Riback stated that some of the concerns he had with the modular buildings that Edison purchased were that the units were constructed of wood frames that do not contain fire suppression. Mr. Riback also stated that the units may have created classroom space but the cafeteria, hallways and gym have not realized any relief. Regarding the utilization of trailers versus permanent modular buildings, Ms. Arminio stated that trailers are very expensive for a temporary fix and inquired about the Board receiving a cost benefit analysis.

PUBLIC FORUM-

Sarah Aziz 3 Lancelot Drive – spoke regarding the criticism that the boe is facing by not following Edison’s example by purchasing modular units. Ms. Aziz expressed concerns regarding possible safety concerns with the utilization of the least expensive modular units and the fact that the units do not address all of the issues with over-crowdedness in common areas.

Ram Ranganath 6 Owens Drive – reading a statement on behalf of Chrissy Skurbe, Mr. Ranganath expressed that Ms. Skurbe was in the opinion that Mr. Gorski threw the bg&t committee under the bus during the finance committee meeting, as he did not explain the conversations that took place and instead stressed the importance of the finance committee to move forward in order to make the referendum datelines. Mr. Ranganath also stated that Ms. Skurbe is in support of the resolution that Mr. Tufano is expected to make regarding the option of a Plan B.

Gazella Borha 1 Miko Drive - expressed her pleasure that the Board is discussing other options than what the ad hoc committee recommended. Ms. Borha also stated that she felt Mr. Gorski put pressure on the finance committee to proceed with the ad hoc committee’s recommendation.

Gurpreet Singh 15 Belmont Court – spoke in support of the ad hoc committee’s recommendation. Mr. Singh expressed concern regarding the Board purchasing the same modular units that Edison did, citing safety and structural concerns.

Prakash Parab 33 Dyana Drive – regarding the enrollment numbers listed on the agenda, Mr. Parab inquired when the demographer’s report will be available. Mr. Parab spoke regarding the anticipated State Aid and the need to fight for more. Mr. Parab stated that there are quality modules that can be available before a new school can be constructed. Lastly, Mr. Parab stated that the main goal should be how to get a referendum to pass.

George Gunkleman 5 Kelly Court – requested that committee meeting agendas be published when the board is providing the committee meeting update so the public can refer to the item number that they are discussing. Mr. Gunkleman inquired about the number of HIB incidents that are estimated to go unreported. Next, Mr. Gunkleman stated that the cost of the professionals that help with the bond refunding should have been reported. Mr. Gunkleman also inquired about the statement that the District’s revenue is down. Lastly, Mr. Gunkleman stressed concern with the availability to use the Marasco Center due to lack of parking.

Ravi Cheruvu 14 Bryme Court – stressed that there will be a lot of pressure against the golf course site for the school due to the traffic concerns. Concerning the report on the Applegarth boiler, Mr. Cheruvu stated that replacement should have been considered when the asbestos remediation was completed. Mr. Cheruvu also questioned the enrollment numbers that are listed on the agendas versus actual and predicted numbers.

Gyaneshwar Sadamastula 283 Morning Glory Drive – state that he doesn’t agree with those that do not support modular units. Mr. Sadamastula then urged the Board to present a referendum that will pass in November.

Neha DeSai 3 Forest Park Terrace – spoke regarding the overcrowded schools and stressed that a new school of brick and mortar is what is needed to address the problem not renting trailers or purchasing modular units. Ms. DeSai urged the board to support the Ad Hoc Committee’s recommendation.

Debra Palella 15 Louise Lane – inquired where the concern originated from that the modular units are flammable.

ASSISTANT SUPERINTENDENT REPORT

Dr. Layman reported that the MTHS and MTMS Robotics Teams hosted a VRC Tower Takeover Competition on February 15th. The MTHS team advanced to the sixteenth round and finished twelfth overall. Dr. Layman further reported that the MTHS Unified Program recently hosted the Third Annual Falcons Palette, a parent teen social where the National Art Society students instructed an evening of painting. Lastly, Dr. Layman reported that MTHS staff and students hosted East Brunswick High School last week for them to experience and learn about block scheduling.

SUPERINTENDENT’S REPORT **PERSONNEL**

A motion was made by Mr. Chiarella and seconded by Ms. Kolupanowich that Personnel Items A-AH be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried. The vote included

the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Ms. Kolupanowich that Board Action Items A-N be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Mr. Gorski explained the bond refunding process, the savings and all the costs that were associated with the refunding.

A motion was made by Ms. Kolupanowich and seconded by Mr. Tufano that Board Action Items A-M be approved by consent roll call. Roll Call 10-0-0-0-0. Motion carried with Ms. Arminio abstaining on Item L/Panorama Education. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Mr. Riback reported that on January 14th a Strategic Action Planning Meeting was held. The committee listed the strengths, achievements, and challenges of the District. The next meeting is scheduled for February 24th 7:00 p.m. at the High School with the goal to be creating a common vision. Mr. Riback gave a brief financial update noting that at the currently the Budget is 2.8 million dollars over cap therefore cuts may need to be made as contract negotiations and facility needs must considered as well. Mr. Riback stated that the Tentative Budget Hearing will be held next month, and the public will be advised of any cuts.

OTHER BOARD OF EDUCATION BUSINESS

A motion was made by Mr. Tufano and seconded by Mr. Chiarella that members of the Monroe Township Board of Education approve the following resolution:

As recommended by the Buildings Grounds and Transportation Committee, I make a motion to authorize the district administration to engage in a limited design study for a Plan B for a potential referendum project, subject to further deliberations and consideration from the full Board of Education. This Plan B would be in addition to the limited design study that the BoE approved following the Ad Hoc Committee proposal and acceptable by the Board.

Upon deliberation of the Buildings, Grounds and Transportation Committee, it is recommended that exploring an alternate plan would ensure that the district does its due diligence to put forth the most fiscally responsible and safest options to address the student growth in Monroe Township. The Buildings Grounds and Transportation Committee is recommending that the administration request a copy of the traffic study conducted by the Township of Monroe to fully understand the safety concerns of the corner of Applegarth and Cranbury Station Road. The Buildings Grounds and Transportation Committee also recommends that the administration obtains the demographer's

report prior to making its final recommendation to the Buildings Grounds and Transportation Committee for deliberation and ultimately to the full Board for deliberation and consideration.

Plan B shall include but not be limited to:

1. Restructuring the Middle School to a Grade 7 and Grade 8 school by bringing Grade 6 back into the elementary schools.
2. Explore the need for modular additions to the elementary schools if needed based on enrollment projections.
3. Construct a permanent modular addition to the HS that will address the enrollment needs and projected growth.

Ms. Kolupanowich and Ms. DeMaio questioned the motion made by Mr. Tufano as it was not what they believe the committee agreed upon or the motion that was provided to the committee. Mr. Paluri inquired how this “Plan B” will affect the timeframe of the referendum. Mr. Riback stated that both board members and the community have different opinions and ideas on how to address the overcrowding in the schools. The Board needs to let administration develop a plan and bring it to the committees and full Board and hopefully see a referendum by December. Mr. Paluri provided some feedback, both pros and cons, from visiting the modular units in Edison. Mr. Paluri noted that design and specifications need to be looked at very closely before a unit can be costed out. Ms. Arminio added that the motion Mr. Tufano made is an exploratory resolution, adding that having two failed referenda for brick and mortar buildings, she feels that the Board owes it to the community to explore something more cost effective than trailers and receive that information to help broaden the Board’s options. Dr. Alvich stated that it is going to take a lot of planning and working with both architects and engineers to be able to put the plans out for cost to bring that information to the Board. After such, the Board will then direct administration to submit one plan to the Department of Education for a referendum. Dr. Alvich stressed that the District would have to submit a referendum to the State by June to get a December referendum.

Roll call 9-1-0-0-0. Motion carried with Ms. DeMaio voting no.

Regarding the public notice that was advertised for the contract award for Mobilelease, Ms. Arminio requested that all future notice include a dollar amount in the advertisement.

Mr. Paluri reported that on March 7th at 2:00 p.m. at the township recreation center, the India-US Forum of Monroe Township will be celebrating Women’s History Month.

Ms. Siegel congratulated the MTHS Dance and Unified Dance Teams on great performances at the Varsity games. Ms. Siegel thanked the League of Women Voters for partnering with the MTHS History Society and presenting on importance of voting, the history of women’s suffrage, and the roll of the league.

PUBLIC FORUM –

Sandra Ibrahim 34 Bordentown Turnpike – spoke in regard to the recent law requiring school boards to include LGBT materials into the curriculum. Ms. Ibrahim requested that the Board select a curriculum that allows the merits of an individual to stand on their own without necessitating

further inquiry into his or her sexuality and suggested that the contents of the law be delivered in a one- time assembly.

Michael Olesky 50 Mayberry Avenue – inquired about the status of the demographic study.

Prakash Parab 33 Dayna Drive – stressed that the next two months are important for lobbying for more funding for the District. Mr. Parab suggested that the Board and community support impact fees and modifications to the funding formula.

George Gunkleman 5 Kelly Court – inquired why the demographic report would be confidential and stated that it gives the public the impression that something is being hidden. Mr. Gunkleman also inquired if the fees associated with the bond refunding were one-time events or if there be reoccurring fees. Lastly, Mr. Gunkleman spoke of the lack of the public’s availability of the Marasco Arts Center due to parking concerns.

Peter Ibrahim 34 Bordentown Turnpike – as a licensed architect, Mr. Ibrahim cautioned the Board on the modular units being code compliant. Mr. Ibrahim inquired about the status of implementing the LGBT material into the curriculum.

Edward Shanad 17 Rachel Lane- inquired why the demographic report is considered confidential. Dr. Alvich explained that the report at this stage is deliberative as it has not been approved by the Board and the report is not confidential. Dr. Alvich then clarified that what she had stated earlier was that it would be delivered to the Board by means of the weekly confidential update for review.

Ram R Ranganath 6 Owens Drive – stated that the outcome of the vote for Mr. Tufano’s motion earlier presents some hope that the Board will work together in the future.

Lisa Werner 211 Dey Grove Road – advocated for a swim team for the high school. Ms. Werner also inquired about a solution to prevent future school over-crowdedness once we solve the immediate problem.

CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Discussion regarding MTEA Negotiations
- Discussion regarding MTSAAs Negotiations

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Chiarella and seconded by Ms. Kolupanowich that the members of the board of education convene into closed session. Motion carried.

Minutes of the Public Meeting of the Monroe Township Board of Education held on February 19, 2020 at the Monroe Township High School

Adjourned to Closed Session at 9:48 p.m.

Returned to Public Meeting at 10:28 p.m.

PUBLIC FORUM – None

NEXT PUBLIC MEETING

Mr. Riback stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Wednesday, March 18, 2020.

ADJOURNMENT

A motion was made by Mr. Chiarella and seconded by Mr. Tufano that the meeting be adjourned. Motion carried. The public meeting adjourned at 10:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael C. Gorski".

Michael C. Gorski, CPA
Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or <https://monroetv.viebit.com/> .



Wednesday, February 19, 2020
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject A. BOARD MEMBERS

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Access Public

Type Information

Ms. Michele Arminio
 Mr. Ken Chiarella
 Ms. Jill DeMaio
 Ms. Kathy Kolupanowich
 Mr. Adi Nikitinsky
 Mr. Andy Paluri
 Mr. Steven Riback
 Ms. Rupa Siegel
 Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Kayleigh Craver

Mr. Manan Shah

4. STATEMENT

Subject A. STATEMENT

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted February 14, 2020:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject A. APPROVAL OF MINUTES

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Access Public

Type Information

Public Board of Education Organization Meeting, January 2, 2020
 Closed Session Meeting, January 2, 2020
 Special Public Board of Education Meeting, January 14, 2020
 Closed Session Meeting, January 14, 2020

Executive File Attachments

[Draft 01.02.20 Closed Session minutes.pdf \(43 KB\)](#)

[Draft 01.14.20 Closed Session minutes.pdf \(96 KB\)](#)

[Draft 01.02.20 Public Minutes.pdf \(157 KB\)](#)

[Draft 01.14.20 Special Public Minutes Revised .pdf \(107 KB\)](#)

6. STUDENT BOARD MEMBERS' REPORT

7. PRESENTATIONS

Subject A. SUPPORT STAFF OF THE YEAR

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

Subject B. STUDENT RECOGNITION

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

Subject C. MTEA PRIDE

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

Subject D. HARASSMENT, INTIMIDATION AND BULLYING

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 7. PRESENTATIONS

Access Public

Type

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

10. ASSISTANT SUPERINTENDENT'S REPORT

Subject A. ASSISTANT SUPERINTENDENT'S REPORT

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. ASSISTANT SUPERINTENDENT'S REPORT

Access Public

Type

11. SUPERINTENDENT'S REPORT/RECOMMENDATION**Subject A. ENROLLMENT**

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

I. ENROLLMENT

Schools	1/31/20	1/31/19	1/31/18	1/31/17	1/31/16
Applegarth	443	444	412	372	322
Barclay Brook	329	334	346	365	375
Brookside	417	401	413	425	421
Mill Lake	543	551	575	601	657
MTMS	1783	1713	1663	1659	1631
Oak Tree	745	726	690	687	617
Woodland	308	352	411	416	405
High School	2402	2328	2302	2166	2094
Total	6970	6849	6812	6691	6522

I. ENROLLMENT (CONT'D)

Out of District Placements

	Monroe			Jamesburg		
School	December	January	Difference	December	January	Difference
Academy Learning Center	5	5		3	3	
Archway Upper	1	1				
Bonnie Brae				1	1	
Bridge Academy	1	1				
Center for Lifelong Learn	3	3				
Center School	2	2				
Childrens Center of Monm.	1	1		1	1	
Coastal Learning Center				1	1	
Collier	2	2				
CPC High Point	1	1				
Douglass Develop. Center	2	2				
Eden	4	4				
Franklin Twp. Public Schools	1	1				
Lakeview School	1	1				
Manchester Regional Day	1	1				

New Roads Parlin	1	1				
New Roads Somerset	2	2				
Mercer Elementary	1	1				
Newgrange School	2	1	-1			
Newmark Elementary	1	1				
Rock Brook School	1	1				
Rugby	1	2	+1			
Schroth School	2	2				
Shore Center	2	2				
Total	38	38		6	6	

Staff Count

Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Human Resources	3
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Business Office	
Business Administrator	1
Secretary	1
Accounting/Purchasing/Building Use	6
Payroll	3
Benefits	1
Legal	
Board Attorney	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	28
Paraprofessional - Part-time	1
Supervisors K-12 HS	
K-12 Supervisor	6
Secretary	1
Instructional	
Teacher	544.5
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	105
Paraprofessionals - Part-time	47
Media Coordinator	4
Educational Services Professionals	
LDTC	8
School Social Worker	8
School Psychologist	12
Physical Therapist	2
Occupational Therapist	6
Behavior Specialist/BCBA	3
Nurse	14
Media Specialist	8
School Counselor	22
Reading Specialist	6
SAC	1
Speech	15

Pupil Personnel Services	
Director	1
Supervisor	1
Secretary	5
Paraprofessional	1
Information Systems	
Director	1
Secretary	1
Network Operation Manager	2
Lead Workstation Specialist	1
Workstation Specialist	8
Facilities	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	70
Transportation	
Director	1
Coordinator	1
Specialist	1
Dispatcher	1
Secretary	1
Driver	68
Mechanics	4
Paraprofessionals - Part-time	17
Security	
Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	51
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	6
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	24
Total District Staff as of 2/01/2020	1179

Subject B. HOME INSTRUCTION

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

II. HOME INSTRUCTION

				Home Instruction Report	Effective Date	End Date
79109	MTHS	11	CST	McDonald, Harris, Countryman, Ballard, Alagna, Therapeutic Outreach	7/1/2019	
91198	OTS	2	CST	Rubenstein/Seitz, Therapeutic Outreach	7/1/2019	
90582	Mill Lake	3	Medical	Huey-Collucci	9/27/2019	
92693	Oak Tree	1	Medical	Rispoli	9/23/2019	
84142	MTHS	12	CST	Vogtman	9/16/2019	
86173	MTHS	9	Medical	Wall, Parker	9/17/2019	
94202	Oak Tree	3	Medical	Ballard	10/15/2019	
91710	MTHS	11	504	Friedman, Simmonds, Lithgow, Tervo	10/7/2019	
95333	MTHS	10	504	Casarella, Feminella, Stranieri, Lustgarten	10/17/2019	2/24/2020
91732	MTHS	11	Medical	Mackenzie, Sanguiliano	10/22/2019	2/15/2020
82610	OOD	12	CST	ESCNJ	11/12/2019	12/11/2019
83807	MTHS	11	Medical	Lyons, Comey	9/12/2019	
86836	MTMS	8	Medical	Van Driesen, Consiglio, Alkema, DuBois, Lawson	12/4/2019	
85024	MTMS	8	Medical	Hoehler, Heyl, Consiglio, Russo, DuBois	12/4/2019	1/3/2020
89750	WES	5	Medical	PESI	1/2/2020	1/6/2020
83908	MTHS	11	Medical	Weinstein, Simmonds, ESCNJ	12/13/2019	
94181	MTHS	9	Medical	Parker, Granett, Cohen, Kasternakis, ESCNJ	12/13/2019	
94366	MTHS	11	CST	Lyons, ESCNJ	12/18/2019	
84263	MTHS	11	Medical	Casarella, Schwartz	12/20/2019	
90602	MTMS	8	CST	Lyons, Heyl, Dewey, Tervo	10/17/2019	
85623	MTHS	10	Medical	Stranieri, DuBois, ESCNJ	12/18/2019	
85433	MTHS	11	Medical	Puleio, Baum, Simmonds, Seid, ESCNJ	12/16/2019	
8161	MTHS	11	CST	Ballard	12/19/2019	
92412	MTMS	5	Medical	UBHC	1/2/2020	1/9/2020
87639	MTMS	7	Medical	Ponsini, Guernsey, Babin, Santos	1/15/2020	
86382	MTHS	10	Admin	Kelleher	12/16/2019	12/20/2019
855694	MTHS	12	Admin	Simmonds, ESCNJ	12/18/2019	1/6/2020
82610	OOD	12	CST	Ballard, Santostefano, Kearney, Pusz, Guthartz	1/14/2020	
89750	WES	5	Medical	LearnWell	1/6/2020	1/13/2020
89750	WES	5	Medical	PESI	1/15/2020	
84142	MTHS	12	CST	Vogtman, ESCNJ	1/23/2020	
93392	MTHS	10	Admin	ESCNJ	1/9/2020	1/15/2020

Subject C. FIRE/LOCKDOWN DRILLS

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

III. FIRE/LOCKDOWN DRILL

Applegarth School ----- January 8, 2020

Barclay Brook School -----	January 10, 2020
Brookside School -----	January 15, 2020
Mill Lake School -----	January 2, 2020
Monroe Middle School-----	January 2, 2020
Oak Tree School -----	January 7, 2020
Woodland School -----	January 24, 2020
Monroe High School -----	January 10, 2020

Lockdown

Applegarth School-----	January 15, 2020
Barclay Brook School-----	January 9, 2020
Brookside School -----	January 14, 2020
Mill Lake School -----	January 7, 2020
Monroe Middle School-----	January 22, 2020
Oak Tree School -----	January 15, 2020
Woodland School -----	January 23, 2020
Monroe High School -----	January 27, 2020

Subject D. PERSONNEL

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through AE

I. PERSONNEL (Items A through AH)

- A. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Keith Hudak**, teacher of history at the High School, effective July 1, 2020.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Irena Stankiewicz**, custodian at Brookside School effective June 1, 2020.
- C. It is recommended that the Board accept the resignation of **Ms. Jacqueline Liebowitz**, group leader at Falcon Care, retroactive to February 1, 2020.
- D. It is recommended that the Board rescind the contract of **Ms. Nicole Tartaro**, teacher of special education leave replacement at Brookside School, retroactive to January 24, 2020.
- E. It is recommended that the Board approve a maternity leave of absence to **Ms. Kathleen Dougherty**, teacher of math at the High School, effective March 23, 2020 through December 15, 2020 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Dougherty may be entitled to.
- F. It is recommended that the Board approve a maternity leave of absence to **Ms. Lisa Zimmer**, teacher of Basic Skills at Brookside School, effective April 16, 2020 through June 30, 2020 accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Zimmer may be entitled to.
- G. It is recommended that the Board approve a maternity leave of absence to **Ms. Kathryn Mercado**, Behavior Specialist for the District, effective April 29, 2020 through June 30, 2020. Ms. Mercado's unpaid days will be counted against

her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

- H. It is recommended that the Board approve a maternity leave of absence to **Ms. Shea Cohen**, teacher of language arts at the High School, effective May 4, 2020 through June 30, 2020 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Cohen may be entitled to.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Lindsay Smith**, teacher of special education at MTMS, effective May 8, 2020 through January 15, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Smith may be entitled to.
- J. It is recommended that the Board approve a revision in the dates of the maternity leave of absence to **Ms. Katelyn Lee**, teacher of math at the High School, effective December 16, 2019 through May 14, 2020 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lee may be entitled to.
- K. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Ashley Buehler**, teacher of special education at MTMS, retroactive to February 1, 2020 through February 7, 2020 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Buehler may be entitled to.
- L. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Stephanie Yates**, teacher of grade 2 at Barclay Brook School, effective May 16, 2020 through June 12, 2020 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Yates may be entitled to.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Marie Lucille Strano**, teacher of art at Mill Lake/Barclay Brook/Oak Tree Schools, retroactive to January 7, 2020 (pm) to January 14, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Strano may be entitled to.
- N. It is recommended that the Board approve a medical leave of absence to **Ms. Leah Nicholas**, school nurse at the High School, effective March 25, 2020 through May 5, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Nicholas may be entitled to.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. Nicole Gross**, teacher of language arts at the High School, retroactive to February 3, 2020 through March 9, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Gross may be entitled to.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Denise Cassilli**, teacher of kindergarten at Oak Tree School, retroactive to February 11, 2020 through April 3, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Cassilli may be entitled to.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Jenna Fisher**, teacher of special education at Brookside School, retroactive to January 17, 2020 through January 31, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further

recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Fisher may be entitled to.

- R. It is recommended that the Board approve a medical leave of absence to **Ms. Cynthia Ferguson**, paraprofessional at Oak Tree School, retroactive to January 10, 2020 through January 17, 2020 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ferguson may be entitled to.
- S. It is recommended that the Board approve a medical leave of absence to **Ms. Shari Sigismondo**, paraprofessional at Applegarth School, effective March 25, 2020 through May 1, 2020 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Sigismondo may be entitled to.
- T. It is recommended that the Board approve a medical leave of absence to **Ms. Brenda Salasko**, assistant group leader at Falcon Care retroactive to February 5, 2020 (pm) through February 14, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Salasko may be entitled.
- U. It is recommended that the Board approve an extended medical leave of absence to **Ms. Robin Silverman**, reading specialist at Mill Lake School, retroactive to February 10, 2020 through February 14, 2020 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Silverman may be entitled to.
- V. It is recommended that the Board approve an extended medical leave of absence to **Mr. Joseph Capodanno**, bus driver in the Transportation Department, retroactive to January 29, 2020 pending further action by the Board in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2017 through June 30, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Capodanno may be entitled to.
- W. It is recommended that the Board approve an extended medical leave of absence to **Mr. Joseph Nagy**, custodian at MTMS, effective February 20, 2020 through March 20, 2020. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Nagy may be entitled to.
- X. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. David Rattner** teacher of band at MTMS, effective February 24, 2020 through April 2, 2020. Mr. Rattner's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- Y. It is recommended that the Board approve a correction in the return date of the unpaid leave of absence under FMLA/NJFLA to **Mr. Matthew Revel**, teacher of social studies at MTMS, effective January 27, 2020 through February 7, 2020. Mr. Revel's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- Z. It is recommended that the Board approve the following certificated staff for After School Basic Skills at MTMS for the 2019-2020 school year at the rate of \$116.34 per session:

Laurie Pike
Alyssa Mortillaro
Daniel Fields

- AA. It is recommended that the Board approve the following salary guide changes retroactive to February 1, 2020 through June 30, 2020:

Lauraine Wright	Step 6 BA+15
Gina Vingara	Step 5 BA+15
Astin Williams	Step 7 BA+15
Sara Sanguiliano	Step 6A BA+15
Sarah Cummings	Step 6 BA+15
Mary Babin	Step 3 BA+15
Amanda Docherty	Step 7 BA+15

Christopher Gross MA
Jessica Mahler Step 3 MA

AB. It is recommended that the Board approve the following staff member as a Professional Development Trainer for the 2019-2020 school year:

Megan Meyers

AC. It is recommended that the Board of Education approve the suspension with pay of employee number 2645, retroactive to February 12, 2020, pending further action by the Board. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

AD. It is recommended that the Board of Education accept the resignation of **Ms. Kristin Corigliano**, Bus Paraprofessional at Transportation, effective immediately.

AE. It is recommended that the Board of Education approve the termination of the employment of employee number 5076 effective immediately based on job abandonment. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

AF. It is recommended that the Board approve the following certificated staff on the following step on guide for the 2019-2020 school year (*pending satisfactory completion of pre-employment requirement):

Employee	School	Position	Salary Guide	Account No.	Date	Reason for hire
Kami Ives*	Applegarth/ Oak Tree	Speech Language Specialist	Step 9A MA 120% \$70,102 120% + \$3450 pro rated less 20 days from summer	11-000-216- 100-000-098	4/20/20- 6/30/20	Resignation replacement tenure track
Nadine Logel*	Oak Tree	Teacher of Kindergarten	\$246/day	11-120-100- 101-000-060	2/20/20- 4/14/20	Leave replacement
Casey Danback	Barclay Brook	Teacher grade 2	Step 1 MA \$51,592+\$3450 pro rated	11-120-100- 101-000-010	5/20/20- 6/16/20	Leave replacement extension of contract
Melissa DeMauro	Brookside	Teacher spec. ed.	Step 1 BA \$51,592 pro rated	11-213-100- 101-000-093	3/18/20- 6/16/20	Leave replacement
Alyssa Rosenberg	Barclay Brook	Teacher grade 2	Step 1 BA \$51,592 pro rated	11-120-100- 101-000-010	3/26/20- 6/30/20	Leave replacement
Leah Nicholas	HS	School nurse	Instructional rate \$53.87 hr. for 6.5 hrs.	11-000-213- 100-000-098	Retroactive to 1/24/20	Academic Team trip
Jennifer Schwartz	MTMS	Teacher of math	Step 4 MA \$52,592+\$3450 pro rated	11-130-100- 101-000-080	Retroactive to 1/22/20- 6/30/20	Change in start date
Jennifer Schwartz	MTMS	Teacher of math	17% additional contract	11-130-100- 101-000-080	Retroactive to 1/22/20- 6/30/20	Resignation replacement
Jody Heyl	MTMS	Team Leader Vision	\$1592 pro rated	11-130-100- 101-000-080	Retroactive to 2/3/20-6/30/20	Resignation replacement
Matthew Olszewski	HS	Teacher of science	17% additional contract	11-140-100- 101-000-070	Retroactive to 2/4/20-TBD	Transfer replacement
Ryan Parker	HS	Teacher of science	17% additional contract	11-140-100- 101-000-070	Retroactive to 2/3/20-TBD	Transfer replacement
Cybele Posner	MTMS	Teacher of Spanish	17% additional contract	11-130-100- 101-000-080	4/20/20- 6/30/20	Leave replacement
Giannina Gomez	MTMS	Teacher of Spanish	17% additional contract	11-130-100- 101-000-080	4/20/20- 6/30/20	Leave replacement

Silvia Gonzalez	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	4/20/20-6/30/20	Leave replacement
Jovanna Quindes	HS	Key Club Advisor	\$1721 50% pro rated	11-401-100-100-000-098	Retroactive to 1/16/20-6/30/20	Resignation replacement (now 100%)
Colleen Duffy	MTMS	Girls Track Coach	Step 1 \$3297	11-402-100-100-000-098	Spring 2020	Resignation replacement
Patricia Corica	HS	School Nurse	\$185/day + \$119 night	11-000-213-100-000-098	3/2/20-3/4/20	DECA trip
Catherine Lestingi	HS	School Nurse	Instructional rate \$53.87 for 3.5 hrs. per trip	11-000-213-100-000-098	3/19/20-4/2/20	Academic Team Trip
Leah Nicholas	HS	School Nurse	Instructional rate \$53.87 for 3.5 hrs. per trip	11-000-213-100-000-098	3/19/20-4/2/20	Academic Team Trip
Varsha Sharma	HS	Home Instructor	\$53.87/hr. instructional supplemental rate	11-219-100-101-000-093 or 11-150-100-101-000-098`	2019-2020 school year	Home instruction
Lauraine Wright	MTMS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 2/4/20-2/7/20	Leave replacement extension
Christopher Katona	MTMS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 2/4/20-2/7/20	Leave replacement extension
Daniel Fields	MTMS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 2/4/20-2/7/20	Leave replacement extension
Stephanie Patterson	MTMS	Teacher of special education	17% additional contract	11-213-100-101-000-093	Retroactive to 2/4/20-2/7/20	Leave replacement extension
Amanda McCormack	HS	Teacher of language arts	17% additional contract	11-140-100-101-000-070	Retroactive to 2/5/20-TBD	Leave replacement
Sandy Bubnowski	HS	Teacher of language arts	17% additional contract	11-140-100-101-000-070	Retroactive to 2/5/20-TBD	Leave replacement
Robert Byrnes	HS	Teacher of language arts	34% additional contract	11-140-100-101-000-070	Retroactive to 2/5/20-TBD	Leave replacement
Patrick Comey	HS	Teacher of AVID	Additional 17% contract (bringing it to 134%)	11-140-100-101-000-070	Retroactive to 2/6/20-TBD	Leave replacement
Christopher Himmelheber	HS	Teacher of Science	34% additional contract	11-140-100-101-000-070	Retroactive to 1/2/20-TBD	Leave replacement revised dates
James McIntire	HS	Teacher of Science	17% additional contract	11-140-100-101-000-070	Retroactive to 1/2/20-TBD	Leave replacement revised dates
Debra Razzino	HS	Teacher of Physical Ed and Health	Step 1 BA \$51,592 pro rated	11-140-100-101-000-070	Retroactive to 2/18/20-6/30/20	Change in start date
Brian Hinz	HS	Asst. Boy's Volleyball Coach	Step 3 \$5781	11-402-100-100-000-098	Spring 2020	coaching
Victoria Stec	HS	Head Boys Volleyball coach	Step 1 \$7205	11-402-100-100-000-098	Spring 2020	Resignation replacement
Daniel Lee	HS	Teacher of Physical Ed and Health	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/20-2/13/20	Modification in end date

Jeffrey Warner	HS	Teacher of Physical Ed and Health	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/20-2/13/20	Modification in end date
Victoria Stec	HS	Teacher of Physical Ed and Health	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/20-2/14/20	Modification in end date
Shawn McCorkle	HS	Teacher of Physical Ed and Health	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/20-2/14/20	Modification in end date
Nate Cogdill	HS	Teacher of Physical Ed and Health	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/20-2/14/20	Modification in end date
Sara Sanguiliano	MTMS	Math Portfolio Assessment teacher	Instructional rate \$53.87 up to 20 hours	11-130-100-101-000-080	2/20/20-4/30/20	New position
Diane Kaiser	MTMS	ELA Portfolio Assessment teacher	Instructional rate \$53.87 up to 20 hours	11-130-100-101-000-080	2/20/20-4/30/20	New position

AG. It is recommended that the Board approve the following certificated staff on the following step on guide for the 2019-2020 school year (*pending satisfactory completion of pre-employment requirement):

Employee	School	Position	Salary Guide	Account No.	Date	Reason for hire
Stefanie LaRocca*	Brookside	Spec. Ed. Para RC	Step 1 Spec. Ed. \$14.02+\$2.00 for 3.75 hrs.	11-213-100-106-000-093	2/20/20-6/30/20	Transfer replacement
Brooke Mendelewski*	Mill Lake	Para Spec. Ed Autistic	Step 1 Spec. Ed +toileting \$14.02+\$2.00+\$2.50 3.75 hrs.	11-214-100-106-000-093	2/20/20-6/30/20	Transfer replacement
Danny Matthews*	Mill Lake	Custodian	Entry Level \$20.72+\$1.00 second shift for 8 hours	11-000-262-100-000-040	3/2/20-6/30/20	Resignation replacement
Elizabeth Ruckdeschel*	Falcon Care	Asst. Group Leader	\$15/hr. for 3.5 hrs.	65-990-320-100-000-098	3/2/20-6/30/20	Resignation replacement
Shamea Peters*	Falcon Care	Group Leader	\$16/hr. for 3.5 hours	65-990-320-100-000-098	2/20/20-6/30/20	Resignation replacement
Janet Donnelly*	Mill Lake	Para classroom	Step 1 Reg. \$14.02 for 3.75/hrs.	11-190-100-106-000-040	3/2/20-6/30/20	Resignation replacement
Dora Feuer*	MTMS	Para – Spec. Ed. MD	Step 1 Spec. Ed. \$14.02+\$2.00+\$2.50+\$1.00 ed. degree toileting for 6.75 hrs.	11-212-100-106-000-093	2/24/20-6/30/20	New position
Diana Saeed	Oak Tree	Para – classroom/lunch	Step 1 Reg.Ed. \$14.02 for 3.75 hours	11-000-262-107-000-060 67% 11-190-100-106-000-060 33%	2/20/20-6/30/20	Resignation replacement
Divya Baskaran	Barclay Brook	Para – Spec. Ed PSD	Step 1 Spec. Ed. + toileting \$14.02+\$2.00+\$2.50 for 6.75 hrs. day	11-215-100-106-000-093	Retroactive to 1/28/20-6/30/20	Transfer to new position
Dana Santangelo	Mill Lake	Para- Spec. Ed. Resource	Step 1 Spec. Ed. \$14.02+\$2.00 for 3.75 hrs.	11-213-100-106-000-093	2/20/20-6/30/20	Transfer to new position
Gianna Vitale	Mill Lake	Para Spec. Ed Autistic	Step 1 Spec. Ed = toileting \$14.02+\$2.00+\$2.50 3.75 hrs.	11-214-100-106-000-093	Retroactive to 2/13/20-6/30/20	Change in start date

Maria Holman	HS	Para – Spec. Ed.	Step 8 \$18.98+\$2.00 for .25 hr. increase total hrs. 7.0	11-213-100-106-000-093	Retroactive to 1/20/20-6/30/20	Increase in hours to assist student getting off bus
Gianna Caporrimo-Bisbal	Barclay Brook	Para – Spec. Ed. LLD	Step 1 Spec. Ed. \$14.02+\$2.00+\$2.50 toileting 3.75/hr.	11-204-100-106-000-093	Retroactive to 2/10/20-6/30/20	transfer
Melissa Giaquinta	MTMS	Para- Spec. Ed. resource	Step 2 Spec. Ed. \$14.12+\$2.00+\$1.00 ed. Degree for 6.75 hrs.	11-213-100-106-000-093	2/20/20-6/30/20	Transfer to new position
Adrienne Gawron	Brookside	Substitute Crossing Guard	Hourly step on guide	11-000-262-107-000-020	Retroactive to 2/5/20-6/30/20	Substitute
Margaret Burke	MTMS	Substitute Club Paraprofessional	Hourly step on guide	11-213-100-106-000-093	2/20/20-6/30/20	Substitute

AH. It is recommended that the Board approve the following substitutes for the 2019-2020 school year:

Certificated

Asish Chakraborti
Kaitlin DiCostanzi
Rama Hari
Smita Maniar
Kathleen McGarvey
Deepa Patil
Debora Persichetti
Silvia Ramirez-Walp
Nadine Logel
Nancy Sarnak

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Non-Certificated

Rosella Campora
Lucibell Cabrita
Nicole Lapushinsky
Sandra Ziskind
Andrew Cohen

Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional
Substitute Paraprofessional
Volunteer Coach

Executive File Attachments

[resumes.pdf \(70 KB\)](#)

Subject E. BOARD ACTION

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

v. **BOARD ACTION** (Items A through N).

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2019-2020 school year.
- D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of January 2020.
- E. It is recommended that the Board approve the Monroe Township School Extended School Year Program effective July 1, 2020 through August 12, 2020 (ESY closed on July 3, 2020) from 9:00 a.m. to 1:00 p.m. at Oak Tree School.
- F. It is recommended that the Board approve the previously submitted agreement between NJPSA/FEA & Monroe Township Board of Education for David Nash, LEGAL ONE Director, to provide consultation on "Hot Issues in School" to District Administrators at the Summer Administrator's Workshop on Tuesday, June 30, 2020 at the Monroe Township Library at the cost of \$2200.00.
- G. It is recommended that the Board approve Key Arts Production to provide two assemblies "Harlem Groves" at the High School celebrating Black History Month for a total of \$1,750.00.
- H. It is recommended that the Board approve Living Yes, LLC to provide a full day of professional development training to staff at Mill Lake School on SEL, Mindfulness and Wellness on April 2, 2020 in the amount of \$3,500, which will be paid with Title I funds.
- I. It is recommended that the Board approve the following rate of pay for Athletic Workers per event effective immediately:

POSITION	
CROWD CONTROL	\$55.00
TICKET TAKER	\$55.00
TICKET SELLER	\$55.00
PITCH COUNTER	\$55.00
CLOCK OPERATOR	
1 GAME	\$55.00
2 GAMES	\$75.00
3 GAMES	\$95.00
ANNOUNCER	
ALL SPORTS	
FOOTBALL	\$75.00
BASKETBALL	\$62.50
BASEBALL/SCOREBOARD	\$65.00
Video	\$120.00

J. It is recommended that the Board reaffirm the following Policies and Regulations:

Policy 1100	District Organization
Policy & Reg. 1400	Job Descriptions
Policy 2270	Religion in the Schools
Policy 2310	Pupil Grouping
Regulation 8420	Emergency and Non-Fire Evacuation Plan
Regulation 8420.02	Bomb Threats
Policy 9280	Parent Conferences

K. It is recommended that the Board approve the following Policy for a first reading:

Policy 8420	Emergency Evacuation
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L. It is recommended that the Board approve the following out of district placement for the 2019-2020 school year:

Student No.	School	Start Date	Tuition
94202	NuView Academy	2/10/20	\$302 per diem
81631	New Road School of Somerset	2/18/20	\$285.06 per diem

M. **2019-2020 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 12/18/20-1/22/20

Date	School	Incident	Cost to District
1/14/20	HS	damage to property	\$516.13 (parents billed)
1/22/20	HS	substance abuse - use confirmed	
1/22/20	HS	substance abuse - use confirmed	
1/31/20	HS	substance abuse - refused testing	
2/11/20	HS	substance abuse - use confirmed	
2/12/20	HS	simple assault	

N. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the January 22, 2020 Board meeting:

206213
206457
206517
206552
206907

File Attachments

[Policy for 1st reading.pdf \(243 KB\)](#)
[policy to reaffirm.pdf \(1,036 KB\)](#)
[Student Teacher 2192020.pdf \(32 KB\)](#)
[Professional Development.pdf \(1,187 KB\)](#)

Executive File Attachments

[Legal One.pdf \(1,257 KB\)](#)
[January 2020 SUSPENSIONS.pdf \(249 KB\)](#)
[Field Trip Requests - February 19, 2020.pdf \(78 KB\)](#)

2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the December 2019 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

E. BI-ANNUAL REPORT

It accordance with N.J.A.C.6A:23-2.11(2) 4, it is recommended that members of the Monroe Township Board of Education approve the Board Secretary's and Treasurer's Summary Reports for the six months ending December 31, 2019.

F. DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of \$350.00 to the Monroe Township Board of Education from **Encore Monroe Condo Association**. The donation is intended to be utilized for the High School Performing Arts Department.

G. CONTRACT RENEWAL - PREVENTION SPECIALIST

It is recommended that members of the Monroe Township Board of Education approve the previously submitted proposal between **Prevention Specialists Inc.**, 208 Monmouth Road, Suite 2, Oakhurst, NJ 07755 and the Monroe Township Board of Education for the purpose of compliance with Federal Motor Carrier Safety Regulations ("FMCSR") regarding driver substance abuse/alcohol misuse testing and non-dot testing for the time period of January 1, 2020 through December 31, 2020 for the following fees:

DOT Random Drug Testing-

Onsite Mobile Unit Testing \$68.00 per test

Onsite Secured Bathroom Testing \$58.00 per test

Non-Randomized Volume Based DOT Drug Tests at Lab Fixed Sites \$68.00 per test

DOT Alcohol Testing \$39.00 per test

DOT 49 CFR Part 40

Annual Compliance Support Fee \$470.00 per annum

Non-DOT Testing -

Non DOT Drug Testing
(Lab Site Collection)

\$46.00 per test

MRO Review for positives

\$15.00 per specimen review

H. JOINT TRANSPORTATION AGREEMENT/WARREN COUNTY

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Joint Transportation Agreement between Monroe Township Board of Education and **Warren County Special Services School District** to coordinate transportation services for students to specific destinations in order to attempt to achieve the maximum cost-effectiveness for the 2019-2020 school year.

I. COORDINATED TRANSPORTATION/SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Joint Transportation Agreement between Monroe Township Board of Education and **Somerset County Educational Services Commission** to coordinate transportation services for students to specific destinations in order to attempt to achieve the maximum cost-effectiveness for the 2019-2020 school year.

J. JOINT TRANSPORTATION AGREEMENT/SUSSEX COUNTY REGIONAL

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Joint Transportation Agreement between Monroe Township Board of Education and **Sussex County Regional Transportation Cooperative** to coordinate transportation services for students to specific destinations in order to attempt to achieve the maximum cost-effectiveness for the 2019-2020 school year.

K. BID AWARD/ GROUNDS CARE MAINTENANCE

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

WHEREAS, on February 4, 2020 the Business Administrator/Board Secretary received and opened bids for Grounds Care Maintenance in the Monroe Township School District from Pleasant View Landscaping and Lawn Maintenance, Inc. in the amount of \$98,000.00, OnSite Landscaping Management, Inc. in the amount of \$119,975.00 and Down To Earth Landscaping, Inc. in the amount of \$313,210.00; and

WHEREAS, the lowest bid, that of Pleasant View Landscaping and Lawn Maintenance, Inc., has been reviewed by the Board's staff and counsel, and appears to conform to the Board's specifications in all material respects.

NOW, THEREFORE, BE IT RESOLVED that the contract for Grounds Care Maintenance in the Monroe Township School District is hereby awarded to **Pleasant View Landscaping and Lawn Maintenance, Inc.**, 37 Lower Matchaponix Road, Monroe Township, New Jersey 08831 in the amount of \$98,000.00 in accordance with its Proposal and the Board's specifications.

L. PANORAMA EDUCATION

It is recommended that the Board of Education approve the previously submitted Agreement between **Panorama Education**, a sole source vendor, and the Monroe Township Board of Education for access to Panorama Platform and Project Support at a total cost of \$2,750.00, for the term of March 1, 2020 through June 30, 2020.

M. It is recommended that the Monroe Township Board of Education approve the previously submitted Parental Contract for Student Transportation, Route SCHR2, effective February 19, 2020 through June 30, 2020, at a cost not to exceed \$19,600.00. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

February 19, 2020
Meeting Date

File Attachments

[Warren County Special Services School District 19.20.pdf \(111 KB\)](#)
[Bi Annual Report.pdf \(29 KB\)](#)
[Somerset County Educational Services Commission 19.20.pdf \(115 KB\)](#)
[Sussex County Regional Transportation Cooperative.pdf \(166 KB\)](#)
[Prevention Specialists 2020.pdf \(408 KB\)](#)
[Bid Award - Groundscare.pdf \(19 KB\)](#)
[NJTS 19.20 20.21.pdf \(37 KB\)](#)
[Panorama Education.pdf \(1,004 KB\)](#)
[Financials.pdf \(3,151 KB\)](#)
[Brinkerhoff Environmental Services, Inc. 2020 Rate Schedule.pdf \(138 KB\)](#)

Executive File Attachments

[SilverGate Prep 19.20.pdf \(441 KB\)](#)
[PARENTAL CONTRACT FOR STUDENT TRANSPORTATION.pdf \(298 KB\)](#)

13. BOARD PRESIDENT'S REPORT

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM

Subject A. PUBLIC FORUM (See Note 3)

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. PUBLIC FORUM

Access Public

Type Information

See Note 3.

16. CLOSED SESSION RESOLUTION

Subject **A. CLOSED SESSION RESOLUTION**

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Discussion regarding MTEA Negotiations
- Discussion regarding MTSAA Negotiations

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Access Public

Type Information

See Note 3.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 18, 2020

Subject **A. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 18, 2020**

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 18, 2020

Access Public

Type

The next scheduled Board of Education Meeting is scheduled for March 18, 2020 7:00 p.m. at the Monroe Township High School.

19. ADJOURNMENT

Subject **A. NOTES**

Meeting Feb 19, 2020 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category	19. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.